

## **CANCELLATION DEADLINES FOR EVENTS OR REDUCTION IN THE NUMBER OF PEOPLE**

### **Events for 2–24 people**

- Up to 4 months before the event, 100% of the agreed turnover can be cancelled free of charge
- Up to 2 months before the event, 50% of the agreed turnover can be cancelled free of charge\*
- Up to 4 weeks before the event, 20% of the agreed turnover can be cancelled free of charge\*
- Up to 1 week before the event, a maximum of 1 person can be cancelled free of charge\*

### **Events with 25–44 participants**

- Up to 6 months before the event, 100% of the agreed turnover can be cancelled free of charge
- Up to 4 months before the event, 50% of the agreed turnover can be cancelled free of charge\*
- Up to 2 months before the event, 20% of the agreed turnover can be cancelled free of charge\*
- Up to 2 weeks before the event, a maximum of 5 persons can be cancelled free of charge\*

### **Events with 45–99 guests**

- Up to 10 months before the event, 100% of the agreed turnover can be cancelled free of charge
- Up to 6 months before the event, 50% of the agreed turnover can be cancelled free of charge\*
- Up to 2 months before the event, 20% of the agreed turnover can be cancelled free of charge\*
- Up to 2 weeks before the event, a maximum of 5 persons can be cancelled free of charge\*

### **Events with 100 or more guests**

- Up to 12 months before the event, 100% of the agreed turnover can be cancelled free of charge
- Up to 6 months before the event, 50% of the agreed turnover can be cancelled free of charge\*
- Up to 2 months before the event, 20% of the agreed turnover can be cancelled free of charge\*
- Up to 2 weeks before the event, a maximum of 5 persons can be cancelled free of charge\*

If the cancellation or reduction occurs at a later date or exceeds the contractually permitted scope, the client is obliged to pay at least 90% of the contractually agreed rate (conference flat rate, buffet price, room rental, etc.).

The offer is based on the specified number of persons and the period offered. We reserve the right to change prices in the event of deviations. All prices quoted include the statutory VAT. If the statutory VAT rate changes during the term of the contract, the prices will be adjusted in accordance with the VAT rate applicable during the period of stay.

\* taking into account capacities already returned, but only up to a maximum of 50% of the originally agreed total volume